

Upper Hutt Summer Carnival

Tax Invoice GST #55-426-570
uhsc.info@gmail.com
www.upperhuttsummerncarnival.co.nz

Upper Hutt Summer Carnival thanks you for your participation in this year's event. Please be advised that sites are allocated on a 'first in, first served' basis. To ensure your spot, please register as soon as you are able.

The Carnival is held on the last Saturday of February, every year.

Date:

Site Contact

Group Name

Description

Postal Address

Email

Home Ph.

Work Ph.

Mobile Ph.

Community Site

The Upper Hutt Summer Carnival is committed to providing community organisations a site at no cost. We only ask that you contribute to the significant cost of running the event by paying the gate admission fee upon entry.

Please circle your required site size.

Single

Double

Marquee*

A single site size is 6m x 6m.

Those with a vehicle that does not fit within the allocated space must book a double site (if you wish to have a vehicle on your trading site).

*Marquee sites are 3m x 3m, so please keep this in mind when choosing your site.

What you need to know:

- * Registration forms and payment MUST be received prior to sites being allocated.
- * If food items are being sold a food licence must also be received.
- * As a stallholder, you are responsible for your own tables, chairs, safety barriers, umbrellas, gazebos, etc.
- * Power is not provided, you are expected to provide your own source of power.

Please sign and send to:

Registrations, Treasurer
Upper Hutt Summer Carnival Inc
PO Box 40317
Upper Hutt 5140

General Conditions: 1. Payment of fees and/ or participation at the event will be regarded as acceptance of all Conditions. 2. Enter entirely at own risk. 3. Upper Hutt Summer Carnival Inc. ('the Carnival') and their agents are absolved from any liability for personal injury or damage to property or loss of property. 4. For safety purposes, a vehicle pass may be issued upon confirmation of registration. Only authorised vehicles with a vehicle pass will be permitted entry into the carnival. The Pass must be displayed in the front windscreen, driver's side corner of the vehicle at all times. People within the vehicle will be expected to pay the Gate Admission Fee upon entry, unless the pass is stamped to state otherwise. Vehicles without passes or considered a hazard may be removed from the venue at the vehicle owners' expense. 5. As the carnival has significant overhead costs associated with equipment hire, ground set up, and advertising of the event, organisations (or their representatives/ participants) are expected to pay gate admission fees. 6. Organisations paying site fees will be entitled to two free admission passes per site, which may only be used when first presented. 7. Gates open to all Carnival Participants at 7am. Entry to Park through Barton Ave Gates only. Vehicles which do not fit within allocated site boundaries or may be considered a hazard or barrier to public access are to be removed by 9am. All sites are to be set up by 9.30am. 8. Upper Hutt Summer Carnival Inc. reserve rights to refuse admittance or expel any person without having to provide any reason. 9. Stall holders are to ensure they do not encroach on to public aisles please. 10. Stall holders may not leave before 4.00pm without the Carnival HQ's approval. Any damage you make to the venue is to be repaired at your cost and all your property and rubbish must be removed after the event, or an additional \$50 clean up charge may apply. Rubbish may be placed in the skips provided, but please do not put rubbish in the small bins provided for public use. 11. The Carnival accepts no liability for costs you incur without prior written agreement of the societies Chairman and/or Treasurer. 12. Upper Hutt Summer Carnival Inc. will promote the Carnival as it sees fit. Other Terms and Conditions Apply.

For further Terms and Conditions, please refer to the second attached document. If this has not been attached, please email us at uhsc.info@gmail.com

Signed:

Date: